

Alisa Van Overstraeten
7256 Hardin Drive
Russells Point, OH 45388

12/2/2020

Tim Buschur
Director
Tri Star Career Compact
7655 SR 703
Celina, OH 45822

Dear Tim,

Please accept this letter as formal notice of my resignation from my position as Instructor of the IT/Cybersecurity program at Tri Star Career Compact. My last day of employment will be 01/08/2021.

Thank you for giving me the opportunity to work in this position. for the past. I have enjoyed working here and appreciate the opportunities you have given me. However, with the Covid-19 situation I have decided to accept a remote faculty position.

I would like to do anything I can to help with the transition so if I can be of any other assistance during this time, please let me know.

Thank you again for the opportunity, and I wish you and Tri Star all the best for the future.

Yours sincerely,



Alisa Van Overstraeten